## Sacramento Methodist Assembly Guidelines for a successful event

- 2. Groups are asked to keep the grounds and buildings clean while here; and, to leave the facilities as you found them.
- 3. Do not climb through windows or attempt to leave buildings other than through the doors.
- 4. <u>NO</u> alcohol, narcotics, forearms or fireworks are permitted anywhere on the campus.
- 5. Smoking is <u>NOT</u> permitted in the buildings or the forest area. If one must smoke, please do so on the porches of the buildings where ash receptacles are provided.
- 6. Campfires may be lit in designated areas (except when prohibited by weather conditions). Please check with the office or the manager on duty before starting a fire anywhere.
- 7. All fires in fireplaces, stoves, or outdoor fire pits are <u>NEVER</u> to be left unattended. A person from your group needs to be present until the fire is OUT.
- 8. Please do not stack wood next to the fireplaces or stoves; and, do not leave matches or fire starters unattended.
- 9. Please leave your vehicles parked while on campus, unless needed to transport someone with physical difficulties.
- 10. Please do not wade or play in the pond, or throw rocks or other objects into the pond. The ducks are pets please be kind to them.
- 11. Rock throwing is not permitted anywhere on camp grounds.
- 12. Pets are allowed on a limited basis. We have no kennel facilities. Please call if you must bring your pet.
- 13. We have wonderful neighbors, so we ask that you please stay off of their private property.
- 14. Please <u>DO</u> report all injuries/illnesses to the main office or the manager on duty. An emergency call box is provided for your use to contact staff members. The boxes are located at Skipper's Hall and Aspen Lodge.

Rules for acceptance and participation in any program of the United Methodist Church are the same for everyone – without regard to sex, race, color, national origin, age, ancestry or physical disability.

Emergency phone number – 1.800.667.3414 (SMA office 8:30am – 5:30pm) After office hours, the answering machine will give additional numbers to call for emergencies. These numbers are on-site home numbers for staff who will assist you.