



IST-CYSEC
 Cyber Security Group
 MS B289
 Phone: 5-1795

**Non-U.S. Government Owned
Controlled Article
Authorization Form**

This form will be used to document a non-U.S. Government owned controlled article at LANL that abides by the Non-Government Owned Controlled Article Policy.

A controlled article is any portable electronic device capable of recording information or transmitting data.

Until further notice, a USB memory device (e.g., thumb drive, media stick, etc.) will be considered a controlled article. A cell phone is a controlled article; it can transmit data. A laptop is a controlled article; it can record and transmit data. An IPOD is a controlled article, it can record data. If you are not sure if your device is a controlled article, please ask you local Organizational Computer Security Representative or Cyber Security for advice.

All wireless networks at LANL must be NNSA approved. Therefore, all LANL-approved controlled articles may not broadcast wireless networking protocols such as 802.11 and Bluetooth on LANL property.

To use this form, the owner of the device must be able to agree to the following conditions:

1. I will not bring this device into a LANL Security Area. Yes No
2. I will disable any wireless networking capabilities on this device. Yes No
3. This device will not be used to store any U. S. Government or LANL sensitive data. Yes No
4. This device will not be connected to the LANL Yellow or Red Networks, or any machine on the LANL Yellow or Red Networks. Yes No

If you answered No to any question, the longer form must be used to seek an exception to the Controlled Article policy. See LANL [Form1897E](#), "Non-U.S. Government Owned Controlled Article Exception Request Form" for instructions.

If all questions are answered Yes, the owner of the controlled article should complete the form to document the presence of the device and the agreement to abide by the four conditions above.

Section 1. Personnel and Location Information

Owner's Name (<i>First, Middle Initial, Last</i>)		Z Number	Date	Email Address	
Phone	Mail Stop	Fax	TA	Building	Room

Section 2. Type of Equipment

Type/Purpose of Device		
Make	Model Number	Serial Number

Section 3. Request Type

Select one of the following: A new request A new location for a previously approved CA

My signature and submittal of this form indicate that I have read and understand the requirements associated with introducing this device into LANL property, and I will abide by these requirements.

Requestor's Signature/Date	SRLM or SRLM Delegated Approval Authority/Date
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Please keep a copy of this form in the Group Office and/or OCSR files.