**Supercomputing Challenge Meeting Minutes November 3, 2021**
5:30 - 7:30pm  Zoom Meeting

**Attendees:**
- David Kratzer
- Nels Hoening
- Patty Meyer
- Bob Robey
- Paige Prescott
- Tim Thomas
- Amy Knowles
- Cecia Einhorn
- Char Arias
- Matthew Curry
- Ron Davis
- Kaley Goatcher

**Agenda (per email)**
1. Call to order/Quorum accounting
2. Treasurer’s Report (Nels)
3. Cash policy (Nels)
4. Officer Nominations and Elections (Curry)
   - President
     - Timothy Thomas
   - Vice President
     (No candidate)
   - Secretary
     Kaley Goatcher
   - Treasurer
     Nels Hoening
5. **Staff Report (Prescott, Einhorn, Meyer)**
6. Minutes posting and editing (Curry)
7. Executive Directorship (Curry)

**Call to order/Quorum accounting**

**Cash policy (Nels)**
- We have a corporate PayPal account
- Nels is going to look into opening a business Amazon account
- We’re going to revise our current financial policies to use Amazon gift cards
  - Once Nels revises this, he’ll send to David so David can get it online into Google Docs

**Treasurer’s Report (Nels)**
- We’re sitting on roughly $180k in funds right now
- Budget vs Actuals for 2021

### Supercomputing Challenge - Active

**Statement of Financial Position**

As of November 3, 2021

<table>
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<tr>
<th>TOTAL</th>
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<tbody>
<tr>
<td>1. Assets</td>
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<tr>
<td>- Current Assets</td>
<td></td>
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<tr>
<td>- Bank Accounts</td>
<td></td>
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<tr>
<td>- EB&amp;T Checking Acct (Xxxxxxxx 7-01)</td>
<td>1,305.00</td>
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<tr>
<td>- EB&amp;T Main checking #222</td>
<td>177,310.69</td>
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<tr>
<td>- EB&amp;T Savings (Xxxxxxxx 7-20)</td>
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<td>- Nusenda Checking Account</td>
<td>6,335.58</td>
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<tr>
<td>- Nusenda Savings Account</td>
<td>4,904.64</td>
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<tr>
<td>- Total Bank Accounts</td>
<td><strong>$189,856.14</strong></td>
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<tr>
<td>- Accounts Receivable</td>
<td>0.00</td>
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<td>- Total Accounts Receivable</td>
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<td>- Total Current Assets</td>
<td><strong>$189,856.14</strong></td>
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<td>- Total Assets</td>
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<th>LIABILITIES AND EQUITY</th>
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- Appears that we’re short roughly $85k
- LANL - we are waiting to hear from Kathy’s office if they can give out amounts larger that $55k
- Steve Buelow is going to help fund the Expo with $15k (not included in this financial report; recent donation)
  - We’re hoping for an in-person Expo in 2022

6:03pm - Officer Nominations and Elections (Curry)
- President
  Timothy Thomas
- Vice President
  (No candidate)
- Secretary
  Kaley Goatcher
- Treasurer
  Nels Hoenig
  - Matthew: Are there any additional nominations? None
  - Our unopposed candidate for President is Tim Thomas
    - Tim was unanimously elected as the new President
  - Vice President currently has no candidates
    - We’re currently operating without one and acknowledge that we may need volunteers to step in
  - For Secretary, Kaley is unopposed
    - Kaley was unanimously elected to hold her position as Secretary
  - For Treasurer, Nels is unopposed
    - Nels was unanimously elected to hold his position as Treasurer

6:10pm - Staff Report (Prescott, Einhorn, Meyer)

Paige’s presentation:
https://docs.google.com/presentation/d/1aLrT2VU3DhpsjpwiyCaVnzikyZrtI9ORTkRWSgw4yxY/edit#slide=id.g7777ff67de_0_5

Patty about data sciences:
- maybe we’re not meeting often enough (currently meeting only once a week)
- Tim - can you say more about the structure?
  - Teachers needed at least 3 students to join the program
  - There’s more structure than we’ve typically required of teams, but we’re hoping that’ll pay off

Celia:
- we’re seeing weird things with social behavior/interaction and many students are needing re-socialization

6:34pm - Minutes posting and editing (Curry)
- Kaley and David shared a lot of minutes from the past
- David, Matthew, and Kaley will see about getting recent meeting minutes updated/redacted so we can post them
- Talking about updating the website:
  - Matthew and Ron went and talked with Realtime Solutions
- We never received any pricing or moved forward with this company - it was discussed prior to Covid

**Executive Directorship (Curry)**
- Paige announced that she will not be renewing her contract, which terminates the end of December
- We are sad to see her go, but happy to see her go for good reasons
- We are now opening a search for a new Executive Director
- How are we driving the process? Who will own this and recruit help?
  - Tim will be leading this effort and will reach out to others for support as needed
  - David will look over the previous job posting and then send to Matthew and Tim
  - Matt: Motion to create an Executive Director Recruitment committee lead by Tim
    - unanimously approved
    - Volunteers to help: Nels, Amy, Char, and Celia

**6:59pm - Board Membership**
- Bob has expressed that he wants to stop down from the board at this point
  - Words from Bob: I wish the challenge the greatest years in the future to come. My decision to resign is solely based on my time/resource availability
  - Matthew: Motion to induct Bob as an honorary board member
  - Tim: Seconded
  - Bob: Accepted
  - Unanimously approved
- Char: What is the step to get new board members? I have some people
  - We typically invite someone to a board meeting to sit in as a guest, then we vett them, do background check, resume check, document any conflict of interests, etc.
  - If there is mutual agreement from the board and the new board member to add them as a member of the board, then they will be invited back and be voted in
  - We may want a document for this process and to document how to introduce new board members to the Challenge
- We should probably start regularly asking people to sign COI statements or NDA paperwork
  - Matthew is reminding board members of their duty to inform/notify the Board of Directors of any Conflicts of Interest, and we will send out forms with a few simple questions to detail any existing COIs, and this form is expected to be returned at the start of the next board meeting
- Matthew motions to adjourn, Kaley seconds
- Next meeting currently scheduled for February 2, 2022 at 5:30-7:30pm